



VENDOR APPLICATION

INDIEANA HANDICRAFT EXCHANGE SUMMER SHOW
IN CONJUNCTION WITH THE INDEPENDENT MUSIC + ART FESTIVAL
AT THE HARRISON CENTER FOR THE ARTS, INDIANAPOLIS, IN
SATURDAY, JUNE 12, 2010 (12 P.M. TO 8 P.M.)

TO APPLY TO BE A VENDOR AT THE INDIEANA HANDICRAFT EXCHANGE SUMMER SHOW ON
SATURDAY, JUNE 12, 2010 PLEASE SUBMIT THE FOLLOWING VIA EMAIL TO
AMANDA@INDIEANAHANDICRAFTEXCHANGE.COM:

- THIS FORM WITH YOUR COMPLETED ANSWERS
- 3-5 .JPG IMAGES OF YOUR BEST/FAVORITE/MOST INTERESTING WORK
- A 120 PIXEL WIDE X 60 PIXEL TALL .JPG LOGO

APPLICATIONS MUST BE RECEIVED VIA EMAIL NO LATER THAN MIDNIGHT ON SATURDAY, MARCH 13, 2010. ABSOLUTELY NO LATE OR INCOMPLETE APPLICATIONS WILL BE CONSIDERED.

BEFORE SUBMITTING YOUR APPLICATION, PLEASE BE SURE TO THOROUGHLY READ THE **VENDOR F.A.Q.** THE F.A.Q. WAS EITHER EMAILED TO YOU AS AN ATTACHMENT, ALONG WITH THIS APPLICATION, OR CAN BE FOUND ON THE IHE WEBSITE AT:
WWW.INDIEANAHANDICRAFTEXCHANGE.COM/VENDORS/FAQ

01.) YOUR NAME (FIRST AND LAST, PLEASE):

02.) YOUR BUSINESS NAME (DBA):

03.) YOUR TELEPHONE NUMBER (PREFERABLY A CELL, IF YOU HAVE ONE):

04.) YOUR MAILING ADDRESS:

05.) YOUR EMAIL ADDRESS:

06.) YOUR PRIMARY BUSINESS WEBSITE (PERSONAL, ETSY, FACEBOOK, MYSPACE, FLICKR, BLOGSPOT, ETC.):

07.) YOUR BUSINESS AND/OR PERSONAL BIO/DESCRIPTION (3-5 SENTENCES, PLEASE WRITE IN THIRD PERSON, CHECK SPELLING AND GRAMMAR...IF ACCEPTED INTO THE SHOW, THIS WILL REPRESENT YOU AND YOUR BUSINESS AS A VENDOR ON OUR WEBSITE AND IN THE EVENT PROGRAM):

08.) WHAT TYPES OF CRAFTS ARE YOU INTERESTED IN SELLING?

- | | | |
|----------------------|--------------------|----------------------|
| - KNIT/CROCHET ITEMS | - HANDBAGS | - BATH PRODUCTS |
| - PAPERGOODS | - SEWN ACCESSORIES | - KITS/PATTERNS |
| - CLOTHING | - HOUSEWARES | - ART PRINTS/POSTERS |
| - JEWELRY | - CHILDREN'S ITEMS | - OTHER (PLEASE |
| - PLUSH | - PET ITEMS | SPECIFY BELOW) |

09.) REQUESTS TO SHARE BOOTH SPACE AND COST WITH ANOTHER SPECIFIC VENDOR (OPTIONAL):

10.) REQUESTS TO HAVE A BOOTH LOCATED NEXT TO ANOTHER SPECIFIC VENDOR (OPTIONAL):

11.) WILL YOU NEED TO RENT (FOR AN ADDITIONAL \$10) A 6' X 30" TABLE OR AN 8' X 30" TABLE PLUS TWO CHAIRS FROM THE IHE OR WILL YOU BE BRINGING YOUR OWN SET UP (PLEASE SPECIFY YOUR CHOICE)?:

- I NEED TO RENT A 6' X 30" TABLE AND CHAIRS FROM THE IHE
- I NEED TO RENT AN 8' X 30" TABLE AND CHAIRS FORM THE IHE
- I WILL BE BRINGING MY OWN TABLE AND CHAIR SETUP

12.) WILL YOU BE DONATING AN ITEM FOR THE RAFFLE? (REDUCING YOUR BOOTH FEE BY \$10) IF SO, PLEASE GIVE US A GENERAL IDEA OF WHAT TYPE OF ITEM THIS WILL BE:

- YES, I WILL BE DONATING A...
- NO, NOT THIS TIME

13.) TOTAL AMOUNT YOU WILL BE PAYING IF SELECTED AS A VENDOR FOR THIS EVENT (\$85 FOR VENDOR BOOTH SPACE, PLUS \$10 IF YOU ARE RENTING A TABLE AND CHAIRS FROM THE IHE, MINUS \$10 IF YOU PLAN TO DONATE AN ITEM FOR THE RAFFLE...SEE F.A.Q. FOR MORE DETAILS):

- \$75
- \$85 (BOOTH FEE BASE COST...+\$10 IF YOU ARE RENTING TABLE AND CHAIRS FROM THE IHE, -\$10 IF YOU ARE DONATING TO THE RAFFLE)
- \$95

14.) WE WILL HAVE BOTH OUTDOOR AND INDOOR BOOTH SPACES FOR THIS EVENT. THERE ARE PROS AND CONS TO EITHER SPACE, DEPENDING ON YOUR PERSONAL PERSPECTIVE. PLEASE SPECIFY WHICH LOCATION YOU WOULD PREFER:

- I WOULD PREFER AN OUTDOOR BOOTH SPACE (11' WIDE X 8' DEEP)
 - LARGER BOOTH SPACE, MORE ROOM TO SPREAD OUT.
 - NO LOADING INTO BUILDING, OR UP AND DOWN STEPS.
 - FIRST VENDORS VISIBLE TO PATRONS AS THEY APPROACH THE EVENT.

- MAY GET ADDITIONAL CUSTOMERS ON THEIR WAY TO THE TALBOTT STREET ART FESTIVAL (HELD ON THE SAME DAY IN THE NEIGHBORHOOD RIGHT ACROSS THE STREET FROM OUR VENUE).
- NEAREST TO STAGES FOR MUSIC (CAN BE MORE FUN, CAN BE VERY LOUD).
- NEAREST TO FOOD AND BEER VENDORS.
- MAY BRING OWN POPUP TENT/CANOPY IF YOU HAVE ONE AND IT WILL FIT WITHIN YOUR ALLOTTED BOOTH SPACE.
- YOU TAKE A RISK WITH THE ELEMENTS – THERE ARE NO RAIN REFUNDS.
- ONLY 30 OUTDOOR SPACES AVAILABLE.

I WOULD PREFER AN INDOOR BOOTH SPACE (9' WIDE X 6' DEEP)

- INDOOR SPACES ARE SPREAD OUT OVER THREE ROOMS.
- SMALLER BOOTH SPACE THAN THE OUTDOOR SPACES, BUT NO WEATHER RISK.
- MUST LOAD INTO BUILDING, UP AND DOWN STEPS.
- FURTHER FROM FOOD AND BEER VENDORS.
- AWAY FROM WHAT MAY BE VERY LOUD MUSIC ON THE OUTDOOR STAGES.
- CLOSER TO RESTROOMS.
- PERIODIC ENTERTAINMENT IN EACH OF THE THREE INDOOR ROOMS. QUIET, ACOUSTIC MUSIC.
- 62 INDOOR SPACES AVAILABLE.

I WOULD BE OPEN TO EITHER AN OUTDOOR OR INDOOR BOOTH SPACE AS LONG AS I KNOW WELL IN ADVANCE WHICH TO PREPARE FOR.

PLEASE DON'T FORGET TO SUBMIT THE FOLLOWING WITH THIS APPLICATION TO
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